TOWN OF BROOKSIDE Regular Town Board Meeting

July 9, 2024, 7:00 PM

Call to Order, Roll Call and Pledge: Mayor ProTem John Grooms opened the meeting at 7:03 P.M. The Pledge of Allegiance was said. Present: Board Members John Grooms, Jana Schutte, and Kim DiOrio; Town Clerk Shelby Mehring. 2 citizens attended.

Citizen’s request to speak:

John Vigil Black Hills Energy Senior Program Manager- Community Relations

Mr. Vigil had a presentation to inform the community about: 1. Clean energy plan, 2. Rate review.

Approval of Minutes, Agenda and LOEs: Trustee Schutte made the motion to accept the minutes from June 11,2024 meeting. Trustee DiOrio Second the Motion. The Motion passed with three AYES. Trustee DiOrio made the motion to accept the agenda. Trustee Schutte second the motion. The motion passed with three AYES. Trustee Schutte made the motion to accept the General fund LOE trustee DiOrio second the motion. The motion passed with three AYES. Trustee Schutte made the motion to accept the Water fund LOE Trustee DiOrio second the motion. The motion passed with three AYES.

Water Enterprise Report: 9@ 1 Month 3@ 2 Months

Community Center: Month of July: 2 rentals scheduled; one completed.

Volunteer Hours Recorded:John Grooms- John Grooms 12H equipment maintenance, mowing, road signs, culvert cover, blow off valve; Renee Bolkema 1.5 H Park clean up; Frank and Janie Adamic Donation of 2 loads of water to Park Bathrooms.

 Meetings:

* Board workshop: Tuesday, July 23, 2024 @ 7:00 PM
	+ **Street Signs and Land use code**
* Board Meeting: Tuesday, August 13, 2024 @ 7:00 PM

Old Business:

1. Mini Grant: street signs update- Needs to have a workshop to discuss the details and to come up with a list of materials. The next round of mini grants is due August
2. Water Tank Cover- The drainpipe needs to have a screen cover placed before September 1 to have our sanitary survey violations fixed.
3. Brookside Business- Clerk provided a list of all businesses that have or have had a business license. There was a discussion about other businesses in town and it was suggested to send a letter to all residents informing them that if they have a business in Brookside they need to have a business licenses.

New Business:

1. Website Compliance- The town website needs to be compliant by June 2025. There are some small communities that have taken their websites down clerk is to check in and see if that is an option or if there is a grant that could help us.
2. Resolution 03-2024; firearms on town property- The board decided to place the resolution on to old business due to the absent members.
3. Notary for the clerk- the clerk asked if she could become a notary for the town of Brookside. It was agreed that it would be beneficial for the clerk to become a notary and was approved.
4. Election- The clerk needed permission to send a letter to the county letting them know that we intend to be part of the election. It was the census of the board to send the letter.
5. CIRAS Ethic training- Rockvale is holding a ethic training with CIRSA for the small communities and has invited Brookside town board to participate. Rockvale asked for dates. It was decided by the board that any Tuesday in August besides August 13 would work and we will replace it with our workshop for the month.
6. Charter spectrum- The clerk had spectrum come in and update the equipment. When the tech came out, he let the clerk know that it would be beneficial to have them come do an equipment check yearly it is no charge to the town to do so. The tech also informed the clerk that our service is outdated and it might be beneficial to the town to update. The board asked clerk to check into updating the service.

Citizen’s Request to Speak:

Cloyce Mann- There is an abandoned Blue Chevy van at 1845 Scott St. It has been there for over a year. He wanted to know if the town could do something. The clerk was directed to contact the sheriff.

Adjournment: Trustee Schutte Motion to adjourn, 2nd by Trustee DiOrio, Motion passed with three AYES at 8:11 PM.

Respectfully submitted by, Shelby Mehring, Town Clerk