

TOWN OF BROOKSIDE
Regular Town Board Meeting Minutes
January 11, 2022 7:00 PM

Public Hearing: The Town had a Public Hearing for the 2021 Budget Amendment.

Regular Meeting Call to Order, Roll Call and Pledge: Mayor Dave Boden opened the meeting at 7:03 P.M. The Pledge of Allegiance was said. Board members present: John Grooms, Cloyce Mann, Jana Schutte, and Arlin Bolkema. Town Clerk, Katie Rosenquist present. Two citizens and two representatives from Black Hills Energy attended.

Presentation by Black Hills Energy regarding the power lines on the east end of Pinion Ave. Due to the increase of traffic, as well as the need for better access for emergency vehicles, Pinion Avenue must be widened. To widen Pinion Avenue, the power lines need to be relocated. Black Hills presented a plan to relocate the power lines to the south side of Pinion. The relocation would take place near the intersection of Scott Avenue, continuing east across Brookside Avenue to the end of Pinion, just past Bluff Street. Black Hills will be staking the prospective pole locations so residents can see where they may go, and the Town can collect feedback. Maps and photos of the plan are posted in the Clerk's office.

Approval of Minutes and LOEs: The Board approved the agenda. The Board approved the minutes for last month's meeting. The Board approved the LOEs. All items passed unanimously.

Approval of 2021 Budget Amendment Resolution NO. 01-2022: The motion was made by Bolkema, seconded by Grooms and the motion carried unanimously.

Planning & Zoning: None.

Mayor's Report:

1. **Resolution NO. 02-2022:** Resolution for posting of Town Business and meeting dates. The motion was made by Bolkema, seconded by Grooms and the motion carried unanimously.
2. **Election Year.** Elections to be coordinated with Fremont County in November. The Mayor, Dave Boden and two board positions held by Grooms and Mann will be up for election.
3. **Volunteer hours recorded:** Jerrie McFadyen: 2 hours water testing; Renee Bolkema: 1 hour park maintenance and inspection; Arlin Bolkema: 3 1/2 hours together with John Grooms 5 hours on vehicle maintenance preparing for snow removal; and a special thank you to Rex Robinson for continuously helping the Town with the roads, trees and debris clean up all throughout the year.
4. **Topics reviewed at December Work Session:** Cancelled due to holiday.
5. **Water Enterprise Report**
 - Outstanding accounts: 4@1 month; 3@2 months, 1@3 months- \$556.68 in overdue invoices.
 - The new billing system is up and running, thank you for your patience during this transition. All bills were sent 12/30/21. If you would like to discuss your bill or change your method of delivery, please contact the Clerk.

Community Center: Rentals: Four completed rental days in December.

Discussion on future Town staffing needs. The Town Clerk position will be opening soon, resumes can now be submitted for review.

Upcoming Meetings:

- Date for Board Work Session, Tuesday, January 25, 2022 at 7:00 PM.
- Next Board Meeting: Tuesday, February 8, 2022 at 7:00 PM.

Citizen's Request to Speak: None.

Adjournment: Time 8:00 PM

Respectfully submitted, Katie Rosenquist, Town Clerk

Brookside Resident Reminders

The Good Neighbor Policy: Citizens should first try to resolve issues by speaking directly with each other, before asking the Mayor or Town Board to intervene.



DOG OWNERS: Please be responsible! Keep your dog(s) contained at home so they cannot interfere with others or be in danger; AND please control your dog's barking so they do not disturb your neighbors.

Land Use Code: The Town's Ordinances and Resolutions include regulations concerning the keeping of livestock and the placement of storage containers. Chicken hens are allowed with permit. Please contact Town Clerk to complete permitting process. Please call the Town Hall for information pertaining to this or other land use questions.

Marijuana: Town of Brookside Ordinance 10-2010 prohibits "the operation of medical marijuana centers, optional premises cultivation operations and medical marijuana-infused products manufacturer facilities within the Town of Brookside, Colorado."

ONE RESIDENCE PER PARCEL: The Town Board finds it necessary to clarify to all property owners in the Town that, in accordance with the Brookside Land Use Code adopted in 2002, all properties, whether zoned single-family residential, estate residential or multi-use, are only **allowed one residence per parcel** unless a second residence is grandfathered in, or given a variance. A residence must be a minimum of 1200 square feet, on a permanent foundation, and have received a Certificate of Occupancy from the Building Inspector. **Persons are not allowed to reside in outbuildings or in RV vehicles or trailers. Also, gray water shall not be discharged onto any property.**

BUILDING PERMITS:

Do NOT purchase BUILDING PERMITS from FREMONT COUNTY. All building permits in the Town of Brookside are issued from the Town of Brookside. You or your contractor must contact the Building Inspector to obtain a permit for new construction, remodel work or roofing. Call 719-276-3436.

When a building permit is needed:

A building permit is required for **any structural change to an existing building, including siding, porches, roofs, and windows**. A building permit is required for any new building over 200 square feet, as addressed by the Town of Brookside Land Use Code and the 2003 International Building Code.

- ❖ The Town's Building Inspector cannot sign off on work that does not have documentation for septic, electrical and plumbing inspections. Any mortgage lender will ask for valid inspections and permits.
- ❖ Septic Field Permits must be obtained from the Fremont County Health Department for installation or repair of septic tanks and fields. 615 Macon Ave., Canon City, CO
- ❖ Electrical and Plumbing Permits must be obtained from the State Inspectors who have offices in the Fremont County Administration Building. 615 Macon Ave., Canon City, CO

Bell-Ringing: The church bell can be rung for memorial services of residents. Adamic usually rings the bell at sunset of the day of the memorial service. Family members and friends are welcome to be present at the bell-ringing. Bell is rung once for each year of life. The bell can be rung for weddings also. Please contact the Town Clerk, the Mayor, or Adamic.

The Town Clerk's Office is in the Brookside Community Center at 1720 Brookside Ave.
Office hours are Tuesday and Thursday, 9:00 to 1:00. 719-276-3436 and can be reached by email at:
townhallbrookside@bresnan.net

Town Clerk is the designated ADA Coordinator. www.colorado.gov/townofbrookside