

**TOWN OF BROOKSIDE Regular Town Board Meeting**

**April 12, 2022, 7:00 PM**

**Call to Order, Roll Call and Pledge:** Mayor Dave Boden opened the meeting at 7:04 P.M. The Pledge of Allegiance was said. Present: Board Members Arlin Bolkema, John Grooms, Cloyce Mann, Jana Schutte and Town Clerks Katie Rosenquist & Des Sisson. 6 citizens attended.

**Approval of Minutes and LOEs:** The Board approved the agenda. The Board approved the minutes for last month's meeting. The Board approved the LOEs. All items passed unanimously.

**Planning & Zoning:** None.

**Town Clerk:** The Town will have a going away pizza party for Katie Rosenquist at the community center on April 29<sup>th</sup> at 6pm.

**Mayor's Report:**

- Volunteer hours recorded: Jerrie McFadyen: 2 hours water testing; Renee Bolkema: 1 1/2 hours park inspection and maintenance; Cloyce Mann: 2 hours setting rocks for Community Center; John Grooms: 4 hours Cabinet pick-up & installation for Lobby; Arlin Bolkema: 5 hours, Load of Rocks for Community Center, Road Grading, Line Locate at 2107 Pinion. Thank you!
- The Town Clerk position has been filled, please welcome Des Sisson!
- Water Enterprise Report
  - Outstanding accounts: 4@1 month; \$174.74 in overdue invoices

**Community Center:** Rentals: Four completed rental days in March.

**Upcoming Meetings:**

- Date for Board Work Session, April 26, 2022 at 7:00 PM.
- Next Board Meeting: Tuesday, May 10, 2022 at 7:00 PM.

**Citizen's Request to Speak:** 6 Citizens were present. Deatherage/Everhart asked if vacation of Spring St. was possible. Board advised vacation of Spring St. is not possible due to current easements affecting other property owners. Pollard presented letters of intent regarding the vacation of an alley and partial street on Colarelli. Board will review and discuss in further detail at the next workshop.

**Adjournment:** Motion to adjourn made by Mann, seconded by Bolkema, and passed unanimously at 8:00 PM.

Respectfully submitted, Des Sisson, Town Clerk

## Brookside Resident Reminders

**The Good Neighbor Policy:** Citizens should first try to resolve issues by speaking directly with each other, before asking the Mayor or Town Board to intervene.



**DOG OWNERS:** Please be responsible! Keep your dog(s) contained at home so they cannot interfere with others or be in danger; AND please control your dog's barking so they do not disturb your neighbors.

**Land Use Code:** The Town's Ordinances and Resolutions include regulations concerning the keeping of livestock and the placement of storage containers. Chicken hens are allowed with permit. Please contact Town Clerk to complete permitting process. Please call the Town Hall for information pertaining to this or other land use questions.

**Marijuana:** Town of Brookside Ordinance 10-2010 prohibits "the operation of medical marijuana centers, optional premises cultivation operations and medical marijuana-infused products manufacturer facilities within the Town of Brookside, Colorado."

**ONE RESIDENCE PER PARCEL:** The Town Board finds it necessary to clarify to all property owners in the Town that, in accordance with the Brookside Land Use Code adopted in 2002, all properties, whether zoned single-family residential, estate residential or multi-use, are only **allowed one residence per parcel** unless a second residence is grandfathered in, or given a variance. A residence must be a minimum of 1200 square feet, on a permanent foundation, and have received a Certificate of Occupancy from the Building Inspector. **Persons are not allowed to reside in outbuildings or in RV vehicles or trailers. Also, gray water shall not be discharged onto any property.**

### **BUILDING PERMITS:**

Do NOT purchase BUILDING PERMITS from FREMONT COUNTY. All building permits in the Town of Brookside are issued from the Town of Brookside. You or your contractor must contact the Building Inspector to obtain a permit for new construction, remodel work or roofing. Call 719-276-3436.

#### **When a building permit is needed:**

A building permit is required for **any structural change to an existing building, including siding, porches, roofs, and windows**. A building permit is required for any new building over 200 square feet, as addressed by the Town of Brookside Land Use Code and the 2003 International Building Code.

- ❖ The Town's Building Inspector cannot sign off on work that does not have documentation for septic, electrical and plumbing inspections. Any mortgage lender will ask for valid inspections and permits.
- ❖ Septic Field Permits must be obtained from the Fremont County Health Department for installation or repair of septic tanks and fields. 615 Macon Ave., Canon City, CO
- ❖ Electrical and Plumbing Permits must be obtained from the State Inspectors who have offices in the Fremont County Administration Building. 615 Macon Ave., Canon City, CO

**Bell-Ringing:** The church bell can be rung for memorial services of residents. Adamic usually rings the bell at sunset of the day of the memorial service. Family members and friends are welcome to be present at the bell-ringing. Bell is rung once for each year of life. The bell can be rung for weddings also. Please contact the Town Clerk, the Mayor, or Adamic.

The Town Clerk's Office is in the Brookside Community Center at 1720 Brookside Ave.  
Office hours are Tuesday and Thursday, 9:00 to 1:00. 719-276-3436 and can be reached by email at:  
[townhallbrookside@bresnan.net](mailto:townhallbrookside@bresnan.net)

Town Clerk is the designated ADA Coordinator. [www.colorado.gov/townofbrookside](http://www.colorado.gov/townofbrookside)