

TOWN OF BROOKSIDE Regular Town Board Meeting

May 10, 2022, 7:00 PM

Call to Order, Roll Call and Pledge: Mayor Dave Boden opened the meeting at 7:00 P.M. The Pledge of Allegiance was said. Present: Board Members Arlin Bolkema, John Grooms, Cloyce Mann, Jana Schutte and Town Clerk Des Sisson. 2 citizens attended.

Approval of Minutes and LOEs: The Board approved the agenda. The Board approved the minutes for last month's meeting. The Board approved the LOEs. All items passed unanimously.

Planning & Zoning: The board discussed updating the P&Z request and application process. Board tabled discussion until next work session.

Mayor's Report:

- Board discussed grading and gravel of Colarelli between Bluff and Davis. Schutte motioned to have Colarelli surveyed before beginning grade and gravel. Bolkema outlined safety issues and need for secondary way out due to increase in traffic and new residential construction. The motioned was seconded by Mann and passed unanimously.
- Board reviewed Atmos Energy Franchise agreement. Bolkema motioned to approve without increasing fees. Mann seconded motion: 3 in favor, 1 against, motion passed.
- Grooms proposed purchase of TV for community center to expand capabilities for meetings and rental events. Bolkema motioned to approve purchase; Mann seconded motion; motion passed unanimously.
- Clerk office phone, fax, printer machine needs replacing. Bolkema motioned to approve purchase of new machine; Mann seconded motion; motion passed unanimously.
- Volunteer hours recorded: Jerrie McFadyen: 1 hours water testing training; Renee Bolkema: 1 hours park inspection and maintenance; Jana Schutte 2 hours community center sign & Katie Rosenquist 8 hours community center sign; Arlin Bolkema: 1hr sprinkler system at community center. Thank you, Phil's Tree Service, for volunteering to maintain tree trimming at the park. Thank you!
- Water Enterprise Report: Outstanding accounts: 7@1 month, 3@ 2 months; \$500.38 in overdue invoices

Community Center: Rentals: Four completed rental days in March.

Upcoming Meetings:

- Date for Board Work Session, May 24, 2022 at 7:00 PM.
- Next Board Meeting: Tuesday, June 14, 2022 at 7:00 PM.

Citizen's Request to Speak: 2 Citizens were present. Adamic presented request to renew non-conforming use permit. Mann motioned to approve renewal; Schutte seconded motion; motion passed unanimously.

Adjournment: Motion to adjourn made by Mann, seconded by Schutte, and passed unanimously at 7:58 PM.

Respectfully submitted by, Des Sisson, Town Clerk

Brookside Resident Reminders

The Good Neighbor Policy: Citizens should first try to resolve issues by speaking directly with each other, before asking the Mayor or Town Board to intervene.



DOG OWNERS: Please be responsible! Keep your dog(s) contained at home so they cannot interfere with others or be in danger; AND please control your dog's barking so they do not disturb your neighbors.

Land Use Code: The Town's Ordinances and Resolutions include regulations concerning the keeping of livestock and the placement of storage containers. Chicken hens are allowed with permit. Please contact Town Clerk to complete permitting process. Please call the Town Hall for information pertaining to this or other land use questions.

Marijuana: Town of Brookside Ordinance 10-2010 prohibits "the operation of medical marijuana centers, optional premises cultivation operations and medical marijuana-infused products manufacturer facilities within the Town of Brookside, Colorado."

ONE RESIDENCE PER PARCEL: The Town Board finds it necessary to clarify to all property owners in the Town that, in accordance with the Brookside Land Use Code adopted in 2002, all properties, whether zoned single-family residential, estate residential or multi-use, are only **allowed one residence per parcel** unless a second residence is grandfathered in, or given a variance. A residence must be a minimum of 1200 square feet, on a permanent foundation, and have received a Certificate of Occupancy from the Building Inspector. **Persons are not allowed to reside in outbuildings or in RV vehicles or trailers. Also, gray water shall not be discharged onto any property.**

BUILDING PERMITS:

Do NOT purchase BUILDING PERMITS from FREMONT COUNTY. All building permits in the Town of Brookside are issued from the Town of Brookside. You or your contractor must contact the Building Inspector to obtain a permit for new construction, remodel work or roofing. Call 719-276-3436.

When a building permit is needed:

A building permit is required for **any structural change to an existing building, including siding, porches, roofs, and windows**. A building permit is required for any new building over 200 square feet, as addressed by the Town of Brookside Land Use Code and the 2003 International Building Code.

- ❖ The Town's Building Inspector cannot sign off on work that does not have documentation for septic, electrical and plumbing inspections. Any mortgage lender will ask for valid inspections and permits.
- ❖ Septic Field Permits must be obtained from the Fremont County Health Department for installation or repair of septic tanks and fields. 615 Macon Ave., Canon City, CO
- ❖ Electrical and Plumbing Permits must be obtained from the State Inspectors who have offices in the Fremont County Administration Building. 615 Macon Ave., Canon City, CO

Bell-Ringing: The church bell can be rung for memorial services of residents. Adamic usually rings the bell at sunset of the day of the memorial service. Family members and friends are welcome to be present at the bell-ringing. Bell is rung once for each year of life. The bell can be rung for weddings also. Please contact the Town Clerk, the Mayor, or Adamic.

The Town Clerk's Office is in the Brookside Community Center at 1720 Brookside Ave.
Office hours are Tuesday and Thursday, 9:00 to 1:00. 719-276-3436 and can be reached by email at:
townhallbrookside@bresnan.net

Town Clerk is the designated ADA Coordinator. www.colorado.gov/townofbrookside