

People create the quality of their government—through participation or neglect.

**TOWN OF BROOKSIDE Regular Town Board Meeting
June 14, 2022, 7:00 PM**

Call to Order, Roll Call and Pledge: Mayor Dave Boden opened the meeting at 7:00 P.M. The Pledge of Allegiance was said. Present: Board Members Arlin Bolkema, John Grooms, Cloyce Mann, Jana Schutte and Town Clerk Des Sisson. 1 citizen attended & Atmos Representative Kurt Paradisa.

Approval of Minutes and LOEs: The Board approved the agenda. The Board approved the minutes for last month's meeting. The Board approved the LOEs. All items passed unanimously.

Planning & Zoning: None

Mayor's Report:

- 1st reading of Atmos Energy Franchise agreement by Kurt Paradisa. Public Hearing will be on July 12, 2022 7:00pm.
- Board discussed survey completed by Cornerstone Land Surveying. Survey was done to determine towns property line on Colarelli between Bluff and Brookside and on Bluff between Pinion and Colarelli. The grade and gravel project will develop existing road right-of-ways and address fire safety concerns. Schutte motioned to approve project, Mann seconded motion; motion passed unanimously. Bolkema also motioned to add a culvert at the corner of Colarelli and Bluff before grade and gravel to address drainage issues, Mann second motion; motion passed unanimously. ARPA grant funds will be used to purchase culverts and any other approved materials. Citizens who live along these roadways and may be affected by the grade and gravel project, will be notified by letter. Project will begin immediately.
- 2022 is an election year. Election process will begin in July. The positions up for election are Office of Mayor & 2 Board of Trustee positions.
- Board discussed opportunity to purchase a 26x21 carport and anchor the carport to a concrete pad. Schutte motioned to approve purchase of carport and installation of concrete pad; Mann second motion; motion passed unanimously. The carport and concrete pad will be installed at the east end of the community center.
- Volunteer hours recorded: Renee Bolkema: 1hr park inspection and maintenance; Arlin Bolkema: 3hrs for snowplow & chain removal, emptied & removed sander, filled potholes on Pinion & Willow. Thank you!
- Water Enterprise Report: Outstanding accounts: 6@1 month, \$400.74 in overdue invoices

Community Center: Rentals: Six completed rental days in May & 5 scheduled events in June.

Upcoming Meetings:

- Date for Board Work Session, June 28, 2022 at 7:00 PM.
- Next Board Meeting: Tuesday, July 12, 2022 at 7:00 PM.

Citizen's Request to Speak: None

Adjournment: Motion to adjourn made by Mann, seconded by Bolkema, and passed unanimously at 8:38 PM.

Respectfully submitted by, Des Sisson, Town Clerk

Brookside Resident Reminders

The Good Neighbor Policy: Citizens should first try to resolve issues by speaking directly with each other, before asking the Mayor or Town Board to intervene.



DOG OWNERS: Please be responsible! Keep your dog(s) contained at home so they cannot interfere with others or be in danger; AND please control your dog's barking so they do not disturb your neighbors.

Land Use Code: The Town's Ordinances and Resolutions include regulations concerning the keeping of livestock and the placement of storage containers. Chicken hens are allowed with permit. Please contact Town Clerk to complete permitting process. Please call the Town Hall for information pertaining to this or other land use questions.

Marijuana: Town of Brookside Ordinance 10-2010 prohibits "the operation of medical marijuana centers, optional premises cultivation operations and medical marijuana-infused products manufacturer facilities within the Town of Brookside, Colorado."

ONE RESIDENCE PER PARCEL: The Town Board finds it necessary to clarify to all property owners in the Town that, in accordance with the Brookside Land Use Code adopted in 2002, all properties, whether zoned single-family residential, estate residential or multi-use, are only **allowed one residence per parcel** unless a second residence is grandfathered in, or given a variance. A residence must be a minimum of 1200 square feet, on a permanent foundation, and have received a Certificate of Occupancy from the Building Inspector. **Persons are not allowed to reside in outbuildings or in RV vehicles or trailers. Also, gray water shall not be discharged onto any property.**

BUILDING PERMITS:

Do NOT purchase BUILDING PERMITS from FREMONT COUNTY. All building permits in the Town of Brookside are issued from the Town of Brookside. You or your contractor must contact the Building Inspector to obtain a permit for new construction, remodel work or roofing. Call 719-276-3436.

When a building permit is needed:

A building permit is required for **any structural change to an existing building, including siding, porches, roofs, and windows**. A building permit is required for any new building over 200 square feet, as addressed by the Town of Brookside Land Use Code and the 2003 International Building Code.

- ❖ The Town's Building Inspector cannot sign off on work that does not have documentation for septic, electrical and plumbing inspections. Any mortgage lender will ask for valid inspections and permits.
- ❖ Septic Field Permits must be obtained from the Fremont County Health Department for installation or repair of septic tanks and fields. 615 Macon Ave., Canon City, CO
- ❖ Electrical and Plumbing Permits must be obtained from the State Inspectors who have offices in the Fremont County Administration Building. 615 Macon Ave., Canon City, CO

Bell-Ringing: The church bell can be rung for memorial services of residents. Adamic usually rings the bell at sunset of the day of the memorial service. Family members and friends are welcome to be present at the bell-ringing. Bell is rung once for each year of life. The bell can be rung for weddings also. Please contact the Town Clerk, the Mayor, or Adamic.

The Town Clerk's Office is in the Brookside Community Center at 1720 Brookside Ave.
Office hours are Tuesday and Thursday, 9:00 to 1:00. 719-276-3436 and can be reached by email at:
townhallbrookside@bresnan.net

Town Clerk is the designated ADA Coordinator. www.colorado.gov/townofbrookside