

**TOWN OF BROOKSIDE Regular Town Board Meeting
July 12, 2022, 7:00 PM**

Call to Order, Roll Call and Pledge: Mayor Dave Boden opened the meeting at 7:01 P.M. The Pledge of Allegiance was said. Present: Board Members Arlin Bolkema, John Grooms, Cloyce Mann, Jana Schutte and Town Clerk Des Sisson. 4 citizen attended & Atmos Representative Kurt Paradisa.

Approval of Minutes and LOEs: The Board approved the agenda. The Board approved the minutes from the June 14th board meeting. The Board approved the LOEs. All items passed unanimously.

Mayor's Report:

- **Public Hearing:** 2nd reading of Atmos Energy Franchise agreement by Kurt Paradisa. Public hearing opened at 7:07pm. Kurt Paradisa read Ordinance 01-22 in its entirety. No comments from citizens regarding the franchise agreement. No further discussion was had by the Board. Public hearing closed at 7:25pm. Bolkema motioned to approve the Atmos Energy Franchise agreement; Grooms 2nd, motion passed unanimously.
- Board reviewed bids received from Lippis Excavating for the drainage projects at Scott/Colarelli & Bluff/Colarelli. Schutte motioned to accept bid for Scott/Colarelli, Bolkema 2nd, motion passed unanimously. The bid for Bluff/Colarelli needed more clarification. Bolkema motioned to table discussion until next workshop meeting, Mann 2nd, passed unanimously. Funds for these projects are from COVID Relief grant funds called ARPA. Projects fall under guidance of Clean Water Act for storm water drainage.
- Board agreed to hire Phil Pugin to trim trees in Spring Park. The park trees must be maintained for safety of park visitors and required for CIRSA insurance coverage. The work will be completed in 2 phases. Phase 1 pricing options: \$2000 for Phil's team to complete the work or \$1000 if we have volunteers to help bring limbs to the chipper. Phase 1 will begin July 30th. Phase 2 was approved up to \$3000 for removal of larger hanging branches and broken limbs. Conservation Trust Funds (CTF) will be used to complete the job. These funds are specifically designated for Park & Recreation and come from Colorado Lottery proceeds. CTF cannot be allocated to projects that do not fall under Park & Recreation. A motion was made by Schutte to accept both phases', Grooms 2nd motion and passed unanimously. **CALL FOR VOLUNTEERS - Anyone willing to volunteer and help drag limbs to the chipper on July 30th @ 8am should contact the Town Clerk at 719-276-3436. Refreshments will be provided!**
- Board discussed placing carport and cement pad to the east of septic/leach field and near the wood-fire pizza oven. Work will be completed by board members and Ary's paving. Conservation Trust Funds (CTF) will also be used for this project.
- Board reviewed Ordinance 06-19 Section 3(b) regarding the ownership and keeping of roosters. Discussion was tabled until next workshop meeting.
- Volunteer hours recorded: Renee Bolkema: 1hr park inspection and maintenance. Thank you!
- Outstanding accounts: 2@1 month, \$307.83 in overdue invoices

Community Center: Rentals: 5 completed rentals in June & 6 scheduled events in July so far!

Upcoming Meetings:

Date for Board Work Session, July 26, 2022 at 7:00 PM.

Next Board Meeting: Tuesday, August 9, 2022 at 7:00 PM.

Citizen's Request to Speak:

Phyllis Pollard requested clarification from the board regarding businesses in R1 zoned properties and Kirk Pollard asked for status of request to vacate alleyway. The board has requested guidance from town attorney Dan Slater on partial alleyway vacates and will discuss further at next board meeting.

Frank Adamic made an official complaint regarding dust coming from Benny Ave. and asked if the town would consider dust mitigation.

Adjournment: Motion to adjourn made by Mann, seconded by Bolkema, and passed unanimously at 8:37 PM.

Respectfully submitted by, Des Sisson, Town Clerk

Brookside Resident Reminders

The Good Neighbor Policy: Citizens should first try to resolve issues by speaking directly with each other, before asking the Mayor or Town Board to intervene.



DOG OWNERS: Please be responsible! Keep your dog(s) contained at home so they cannot interfere with others or be in danger; AND please control your dog's barking so they do not disturb your neighbors.

Land Use Code: The Town's Ordinances and Resolutions include regulations concerning the keeping of livestock and the placement of storage containers. Chicken hens are allowed with permit. Please contact Town Clerk to complete permitting process. Please call the Town Hall for information pertaining to this or other land use questions.

Marijuana: Town of Brookside Ordinance 10-2010 prohibits "the operation of medical marijuana centers, optional premises cultivation operations and medical marijuana-infused products manufacturer facilities within the Town of Brookside, Colorado."

ONE RESIDENCE PER PARCEL: The Town Board finds it necessary to clarify to all property owners in the Town that, in accordance with the Brookside Land Use Code adopted in 2002, all properties, whether zoned single-family residential, estate residential or multi-use, are only **allowed one residence per parcel** unless a second residence is grandfathered in, or given a variance. A residence must be a minimum of 1200 square feet, on a permanent foundation, and have received a Certificate of Occupancy from the Building Inspector. **Persons are not allowed to reside in outbuildings or in RV vehicles or trailers. Also, gray water shall not be discharged onto any property.**

BUILDING PERMITS:

Do NOT purchase BUILDING PERMITS from FREMONT COUNTY. All building permits in the Town of Brookside are issued from the Town of Brookside. You or your contractor must contact the Building Inspector to obtain a permit for new construction, remodel work or roofing. Call 719-276-3436.

When a building permit is needed:

A building permit is required for **any structural change to an existing building, including siding, porches, roofs, and windows**. A building permit is required for any new building over 200 square feet, as addressed by the Town of Brookside Land Use Code and the 2003 International Building Code.

- ❖ The Town's Building Inspector cannot sign off on work that does not have documentation for septic, electrical and plumbing inspections. Any mortgage lender will ask for valid inspections and permits.
- ❖ Septic Field Permits must be obtained from the Fremont County Health Department for installation or repair of septic tanks and fields. 615 Macon Ave., Canon City, CO
- ❖ Electrical and Plumbing Permits must be obtained from the State Inspectors who have offices in the Fremont County Administration Building. 615 Macon Ave., Canon City, CO

Bell-Ringing: The church bell can be rung for memorial services of residents. Adamic usually rings the bell at sunset of the day of the memorial service. Family members and friends are welcome to be present at the bell-ringing. Bell is rung once for each year of life. The bell can be rung for weddings also. Please contact the Town Clerk, the Mayor, or Adamic.

The Town Clerk's Office is in the Brookside Community Center at 1720 Brookside Ave.
Office hours are Tuesday and Thursday, 9:00 to 1:00. 719-276-3436 and can be reached by email at:
townhallbrookside@bresnan.net

Town Clerk is the designated ADA Coordinator. www.colorado.gov/townofbrookside