



**TOWN OF BROOKSIDE Regular Town Board Meeting
September 13, 2022, 7:00 PM**

Call to Order, Roll Call and Pledge: Mayor Cloyce Mann opened the meeting at 7:01 P.M. The Pledge of Allegiance was said. Present: Board Members Arlin Bolkema, John Grooms, Dave Boden, Jana Schutte and Town Clerk Des Sisson. 1 citizen & John Vigil w/Blackhills Energy attended.

Approval of Minutes, Agenda and LOEs: The Board approved the minutes from the August 9th board meeting, Water & General Fund LOE's. All items passed unanimously. Mann requested to add 2 items to the agenda. 1st to discuss the towns stance on campers and squatting, 2nd to discuss road work on Pinion Ave.

Public Hearing: Opened by Mayor at 7:19pm. Held for an Ordinance No. 03-22 Amending Ordinance 04-19 Section 3(b) regarding the keeping of roosters. Ordinance No. 03-22 reads: The ownership and keeping of roosters is prohibited. Any person that violates the no rooster policy will be issued a written warning and will have ten (10) days to remove the rooster. If not removed within such 10 days, the owner or custodian shall be in violation of this ordinance and subject to a civil penalty of \$100 per day for every day that the rooster remains on site. This violation will also result in the owner or custodian losing their permit for the keeping of backyard chickens for two (2) years. No citizen comments were received. Board discussed briefly and hearing was closed by the Mayor at 7:20pm.

Old Business:

1. The board voted on Ordinance No. 03-22 amending Ordinance No. 04-19 Section 3(b) – Grooms motioned to approve, Boden 2nd the motion; all in favor, passed unanimously. Ordinance No. 03-22 goes into effect October 13, 2022.
2. Lippis submitted a revised bid for the culvert project at the intersection of Bluff/Colarelli. The board reviewed and discussed the revised bid. Schutte motioned to approve, Bolkema 2nd, all in favor, passed unanimously. With both culvert project bids approved (Scott/Colarelli & Bluff/Colarelli), the work should begin within 2 weeks. Unsure of which intersection will be worked on first.
3. A variance request made by the Aaron's has been tabled until a survey of their property can be completed.

New Business:

1. John Vigil presented the Blackhills Energy Franchise Renewal Agreement and Memorandum of Understanding regarding the scope of work for relocation of the overhead distribution lines along Pinion Ave.
2. As of the 64th day before the regular election held on November 8, 2022, there was not more candidates for Trustee or Mayor then offices to be filled, including candidates filing affidavits of intent to be write-in candidates. By resolution the board can cancel an election and declare the candidates elected. As of September 13, 2022 the board voted by roll call to cancel the election. Schutte motioned to cancel the election; Bolkema 2nd the motion, all in favor, passed unanimously.
3. Brookside's property/casualty and workmen compensation policies renewal quotes were reviewed and accepted for 2023. No major changes. There was a small increase in premium on property/casualty due to inflation.
4. The town clerk was given a 6 month review; the board voted to give a wage increase to \$22hr retroactive as of September 1, 2022.
5. Due to a complaint regarding a camper being moved onto property with no septic or water, the board discussed implementing restrictions for camper living within the city limits and decided to table the discussion until the next workshop.

Town of Brookside Town Hall



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6. Board member Bolkema discussed Brookside road conditions with Fremont County. The County Commissioner agreed to partner with us to fill potholes. Work began to fill potholes on Pinion Ave. September 12, 2022. Road & Bridge funds will be utilized for the road improvements.

Volunteer Hours Recorded: Renee Bolkema: 1hr Spring Park inspection & maintenance, 10hrs pour/lay concrete at community center; John Grooms: 10hrs pour/lay concrete at community center, 2.5hrs mowing in Spring Park; Cloyce Mann: 10hrs pour/lay concrete at community center.

Water Enterprise Report: Outstanding accounts: 7@1 month & 1@2 months, \$634.80 in overdue invoices

Community Center: Rentals: 4 completed rentals in August & 1 scheduled event in September.

Upcoming Meetings:

Date for Board Work Session, September 27, 2022 at 7:00 PM.

Next Board Meeting: Tuesday, October 11, 2022 at 7:00 PM.

Citizen's Request to Speak:

Phil Pugin reported on the progress of phase 2 of the tree trimming project in Spring Park. Phil made a request to trim back small live elm trees to clear underneath larger trees and give it a more park like appearance. The board agreed to allow him to remove them where needed.

Adjournment: Motion to adjourn made by Schutte, seconded by Boden, and passed unanimously at 8:31 PM.

Respectfully submitted by, Des Sisson, Town Clerk