



TOWN OF BROOKSIDE Regular Town Board Meeting October 11, 2022, 7:00 PM

Call to Order, Roll Call and Pledge: Mayor Cloyce Mann opened the meeting at 7:00 P.M. The Pledge of Allegiance was said. Present: Board Members Arlin Bolkema, John Grooms, Dave Boden, Jana Schutte and Town Clerk Des Sisson. 3 citizens attended.

Approval of Minutes, Agenda and LOEs: The Board approved the September 13th board meeting minutes, agenda, water & general fund LOE's. All items passed unanimously.

Old Business:

1. Update: the Board approved a variance request made by the Aaron's to build a garage contingent on them completing a property survey to confirm their lot lines. The survey was completed, and construction has begun.
2. Blackhills Franchise Agreement – Board discussed and voted to increase the franchise fees in 2023 from 3% to 5% based on inflation costs. Role call vote taken, Schutte motioned to increase fee by 2%, Bolkema 2nd motion, all in favor, passed unanimously. 1st Reading of the Franchise Agreement/Fee Ordinance scheduled for the November 8th Board Meeting
3. Blackhills MOU Scope of Work – the board voted to approve the scope of work presented by Blackhills for the relocation of electric pole facilities to be completed no later than December 31, 2024. Bolkema made a motion to approve, Grooms 2nd, all in favor, passed unanimously.

New Business:

1. Public Water System: CRWA Claude Strait, Executive Director provided information to the board regarding installation of backflow valve near the tank vault to provide the highest hazard protection to Brookside's Public Water System (PWS). CRWA is assigning a circuit writer to work with the Town Clerk on an eligibility survey and grant writing for funds to assist in the purchase and installation of the recommended hardware. A New Lead and Copper regulation must be implemented by 2024 for all services lines located within the PWS. Citizens will be updated as the town learns more about the process for implementation and how it impacts our households.
2. EOY Budget 2022/Budget 2023 Draft presented by Clerk and reviewed with the Board. A budget amendment for 2022 is needed for unforeseen contingencies. A Public Hearing is set to Amend the 2022 Budget for the next Town Board Meeting on November 8, 2022 & a Public Hearing to adopt the 2023 Budget is set for the Town Board Meeting on December 13, 2022 @ 7:00 pm.
3. Pueblo Bank & Trust has requested the Town regularly deposit into the St. Anthony's account to keep it open. It is an interest bearing account, but the bank requires at least 1 transaction to keep it active. The board voted to transfer \$10 each month to the St. Anthony's fund to keep the account. Bolkema motioned to transfer \$10, Boden 2nd, all in favor, passed unanimously.

Volunteer Hours Recorded: Renee Bolkema: 1hr Spring Park inspection & maintenance; John Grooms: 2.5hrs move carport to community center & tie down, 8hrs shed repair in Spring Park; Cloyce Mann: 2.5hrs move carport to community center & tie down, 8hrs shed repair in Spring Park; Arlin Bolkema: 2hrs 2 Loads of crusher fines, 1hr level fines, 2.5hr move carport to community center & tie down, 3hr brush hog road shoulders, 1hr clear potholes for county to fill.

Water Enterprise Report: Outstanding accounts: 6@1 month & 2@2 months; \$691.06 past due invoices.

Town of Brookside Town Hall



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Community Center: The board discussed raising the rental rate for the community center to \$225.00 per day beginning January 1, 2023, to help with the increased cost of maintenance. The rate for residents will remain the same. Schutte motioned to increase the daily rental rate to \$225, Boden 2nd motion, 4 in favor:1 abstain, motion passed.

Rentals: 1 completed in September & 4 scheduled in October

Upcoming Meetings:

Date for Board Work Session, October 25, 2022 at 7:00 PM.

Next Board Meeting: Tuesday, November 8, 2022 at 7:00 PM.

Citizen's Request to Speak:

Phil Pugin reported phase 2 of the tree trimming project in Spring Park is complete. Thanks to Phil's Tree Service for helping keep the park clean and safe for our citizens and visitors!

Announcements:

The Town Hall will be close Oct 18-21 so Desiree Sisson can attend the CMCA Conference in Canon City CO. Water payments will still be processed; all other business will be addressed the following week.

Adjournment: Motion to adjourn made by Schutte, 2nd by Boden, and passed unanimously at 8:30 PM.

Respectfully submitted by, Des Sisson, Town Clerk