



## TOWN OF BROOKSIDE Regular Town Board Meeting November 08, 2022, 7:00 PM

**Call to Order, Roll Call and Pledge:** Mayor Cloyce Mann opened the meeting at 7:02 P.M. The Pledge of Allegiance was said. Present: Board Members Arlin Bolkema, John Grooms, Dave Boden, Jana Schutte and Town Clerk Des Sisson. Carl Colgin ORC for the Brookside Public Water System and John Vigil with Blackhills Energy attended. No citizens attended.

**Approval of Minutes, Agenda and LOEs:** The Board approved the October 11<sup>th</sup> board meeting minutes, agenda, water & general fund LOE's. All items passed unanimously.

### Old Business:

1. Blackhills Franchise Agreement – John Vigil with Blackhills attended and completed the 1<sup>st</sup> reading of the Blackhills Franchise Agreement. The 2<sup>nd</sup> reading and acceptance of the agreement will be completed at the December 13<sup>th</sup> board meeting.
2. Budget 2023 Review – The board reviewed the 2023 proposed budget changes requested at the October 25<sup>th</sup> workshop. The Board proposed the Clerks wages to be split 60/40 between the water fund and general fund due to more hours being allocated to public water system administration than town business. The clerk will make requested changes to the proposed budget and present it for final adoption at the December 13<sup>th</sup> board meeting.
3. Public Water System – Carl Colgin ORC for the Brookside Public Water System reviewed the recommendations from CRWA regarding the backflow installation near the Tank. Carl referred the Town to a new SCADA company CIA Engineering to assist with water monitoring system maintenance. Carl also completed the bi-annual tank inspection required by the CDPHE monitoring plan on September 25<sup>th</sup>; no issues were found.

### New Business:

1. 2022 Budget Amendments: The Board reviewed the 2022 budget and voted on Resolution 05-22 For Budget Contingency & Resolution 06-22 for Budget Transfer. Res 05-22 increased the 2022 appropriation for the General Fund to \$60000; Bolkema motioned to approve Res 05-22, Grooms 2<sup>nd</sup>, roll call vote, all in favor, pass unanimously. Res 06-22 proposed an increase in the budget transfer from the Conservation Trust Fund to the General Fund to cover the cost of tree trimming in Spring Creek Park. Schutte motioned to approve Res 06-22, Grooms 2<sup>nd</sup>, roll call vote, all in favor, passed unanimously.
2. The town received a noise complaint from guineas. The board will address the noise complaint with the citizen. As a reminder, a backyard chicken permit is required for anyone housing chickens on their property. There is a 1 time application fee and annual renewal is required. No Roosters are allowed in the Town of Brookside per Ordinance 03-22. Anyone keeping chickens that does not have a Backyard Chicken permit on file can lose the privilege to keep poultry or livestock by order of the Board of Trustees. Please contact the Town Clerk with any questions or to complete an application.
3. The Town received an inquiry about the real estate listing for 2123 Cedar Ave being listed as multi-family housing. The Clerk has been in contact with the realtor and owners regarding R1 zoning for the property at 2123 Cedar Ave. and requested the listings be corrected to single family.

# Town of Brookside Town Hall



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**Volunteer Hours Recorded:** Renee Bolkema: 1hr Spring Park inspection & maintenance; Arlin Bolkema: 2hr grinding stumps in Spring Creek Park, .5hr drain sprinkler system at Community Center; Cloyce Mann: 2hr moved mining cart on to track in front of the Community Center.

**Water Enterprise Report:** Outstanding accounts: 10@1 month & 1@2 months; \$744.57 past due invoices.

**Community Center: Rentals:** 5 completed in October & 5 scheduled in November

## Upcoming Meetings:

Board Work Session, November 22, 2022 at 7:00 PM.

Board Meeting: Tuesday, December 13, 2022 at 7:00 PM.

## Citizen's Request to Speak:

## Announcements:

**Adjournment:** Motion to adjourn made by Boden, 2nd by Grooms, and passed unanimously at 8:38 PM.

Respectfully submitted by, Desiree Sisson, Town Clerk