



**TOWN OF BROOKSIDE Regular Town Board Meeting
December 13, 2022, 7:00 PM**

Call to Order, Roll Call and Pledge: Mayor Cloyce Mann opened the meeting at 7:00 P.M. The Pledge of Allegiance was said. Present: Board Members Arlin Bolkema, John Grooms, and Town Clerk Des Sisson. Dave Boden & Jana Schutte were absent. Also present, John Vigil with Blackhills Energy. No citizens attended.

Approval of Minutes, Agenda and LOEs: The Board approved the November 8th board meeting minutes, agenda, water & general fund LOE's. All items passed.

Old Business:

1. Blackhills Franchise Agreement – John Vigil with Blackhills completed the 2nd reading of the Blackhills Franchise Agreement. Board approved by roll call vote, passed in favor.
2. Budget 2023 –presented for final adoption. Board approved by roll call vote, passed in favor.
3. Public Water System – no discussion was had regarding the water system at this meeting.

New Business:

1. Family and Medical Leave Insurance Act (FAMLI)- the Board voted to opt-out of the program, Bolkema motioned to opt out, Grooms 2nd, all present in favor.
2. 2023 Mill Levy – the 2023 mill levy valuation was approved. Roll call vote, passed in favor
3. Division of Reclamation, Mining & Safety – Discussion tabled until next board meeting.
4. Building Inspector – Discussion regarding solar panel permits was tabled until next board meeting.

Volunteer Hours Recorded: Renee Bolkema: 1hr Spring Park inspection & community center maintenance; Jana Schutte: 1hr community center maintenance.

Water Enterprise Report: Outstanding accounts: 3@1 month & 3@2 months; \$507.53 past due invoices.

Community Center: Rentals: 5 completed in November & 1 scheduled in December

Upcoming Meetings: **The next Board Work Session on December 27th has been cancelled.**

Board Work Session, January 24, 2023 at 7:00 PM.

Board Meeting: Tuesday, January 10, 2023 at 7:00 PM.

Citizen's Request to Speak:

Announcements: **The Town Hall will be closed December 15th.**

Adjournment: Motion to adjourn made by Grooms, 2nd by Bolkema, and passed unanimously at 7:40 PM.

Respectfully submitted by, Desiree Sisson, Town Clerk



Brookside Resident Reminders

The Good Neighbor Policy: Citizens should first try to resolve issues by speaking directly with each other, before asking the Mayor or Town Board to intervene.



DOG OWNERS: Please be responsible! Keep your dog(s) contained at home so they cannot interfere with others or be in danger; AND please control your dog's barking so they do not disturb your neighbors.

Land Use Code: The Town's Ordinances and Resolutions include regulations concerning the keeping of livestock and the placement of storage containers. Chicken hens are allowed with permit. Please contact Town Clerk to complete permitting process. Please call the Town Hall for information pertaining to this or other land use questions.

Marijuana: Town of Brookside Ordinance 10-2010 prohibits "the operation of medical marijuana centers, optional premises cultivation operations and medical marijuana-infused products manufacturer facilities within the Town of Brookside, Colorado."

ONE RESIDENCE PER PARCEL: The Town Board finds it necessary to clarify to all property owners in the Town that, in accordance with the Brookside Land Use Code adopted in 2002, all properties, whether zoned single-family residential, estate residential or multi-use, are only **allowed one residence per parcel** unless a second residence is grandfathered in, or given a variance. A residence must be a minimum of 1200 square feet, on a permanent foundation, and have received a Certificate of Occupancy from the Building Inspector. **People are not allowed to reside in outbuildings or in RV vehicles or trailers. Also, gray water shall not be discharged onto any property.**

BUILDING PERMITS:

Do NOT purchase BUILDING PERMITS from FREMONT COUNTY. All building permits in the Town of Brookside are issued from the Town of Brookside. You or your contractor must contact the Building Inspector to obtain a permit for new construction, remodel work or roofing. Call 719-276-3436.

When a building permit is needed:

A building permit is required for **any structural change to an existing building, including siding, porches, roofs, and windows**. A building permit is required for any new building over 200 square feet, as addressed by the Town of Brookside Land Use Code and the 2003 International Building Code.

- ❖ The Town's Building Inspector cannot sign off on work that does not have documentation for septic, electrical and plumbing inspections. Any mortgage lender will ask for valid inspections and permits.
- ❖ Septic Field Permits must be obtained from the Fremont County Health Department for installation or repair of septic tanks and fields. 615 Macon Ave., Canon City, CO
- ❖ Electrical and Plumbing Permits must be obtained from the State Inspectors who have offices in the Fremont County Administration Building. 615 Macon Ave., Canon City, CO

Bell-Ringing: The church bell can be rung for memorial services of residents. Adamic usually rings the bell at sunset of the day of the memorial service. Family members and friends are welcome to be present at the bell-ringing. Bell is rung once for each year of life. The bell can be rung for weddings also. Please contact the Town Clerk, the Mayor, or Adamic.

The Town Clerk's Office is in the Brookside Community Center at 1720 Brookside Ave.
Office hours are Tuesday and Thursday, 9:00 to 1:00. 719-276-3436 and can be reached by email at:
townhallbrookside@bresnan.net

Town Clerk is the designated ADA Coordinator. www.colorado.gov/townofbrookside